

BOWNE & CO

Printing Office
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209-211 Water Street
New York, New York 10038

Stationers
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seaportmuseum.org/bowne
@bowneprinters

JOB PRINTING

We are proud to continue the tradition of 19th-century, small-batch printing for clients. We provide custom design services, or we are happy to print client-supplied designs. Typical rates are below. See reverse for more details about our process and timelines.

Business Cards

QTY	100	250	500	1000
1 color	\$375.	\$520.	\$740.	\$1240.
2 color	\$440.	\$600.	\$840.	\$1425.
3 color	\$500.	\$700.	\$950.	\$1640.

project minimum \$300.

Stationery

Flat or folded notecards with envelopes.
Printed return addresses are available for an additional fee.

QTY	100	250	500	1000
1 color	\$500.	\$825.	\$1375.	\$2450.
2 color	\$575.	\$940.	\$1525.	\$2625.
+ Return Address	\$140.	\$240.	\$400.	\$740.

Broadside Posters

Broadside posters vary widely in price due to many variables. As a guideline, posters with dimensions up to 14"×20" start at \$600. We take great pride in our poster work! Please speak to us for more information.

Other Projects

We love to work on many other kinds of projects, including labels, packaging, handbills, book covers, and things we haven't even thought of yet. Talk to us about your project for details.

Invitations and Announcements

Invitations and announcements are priced according to the features of their design and the complexity of the production process. Rates here are based on a quantity of 100 invitations with return-addressed envelopes, but we can print any quantity you indicate.

Design	Provided	Level 1	Level 2	Level 3
Invitation, 1 color	\$575.	\$875.	\$1025.	\$1175.
Invitation, 2 color	\$675.	\$1000.	\$1125.	\$1275.
Invitation, 3 color	\$800.	\$925.	\$1250.	\$1400.
RSVP or insert	starts at \$300/piece.			

Provided Design: Client supplies print-ready design files.

Level 1: Designs consist of simple, elegant typography from our collection. The production process is straightforward.

Level 2: Designs feature simple typography accompanied by an additional design element, such as a border, initial, or an illustration from our collection. The production process is uncomplicated.

Level 3: Design features many elements, such as complex type treatments, intricate borders, or multiple illustrations. Production may involve more complex printing specifications or finishing techniques.

Our Process

Consultation and Quote

We speak with you about every aspect of your project: imagery, typography, color, and paper. We prefer to meet in person, but consultation through email is possible. Please feel free to bring any of your own design sketches, images and ideas to our meeting.

We will provide you with a detailed quote based on project specs and your timeline within 2 business days. A 50% non-refundable deposit is required before we begin working on your job.

Design and Proofing

We prepare digital proofs based on our consultation. We often provide several design directions to start with and develop the design based on your feedback. Please provide all deliverables, such as invitation text, as soon as possible so we can begin working on your proofs.

After the first proof, we usually continue with revisions through email. Three rounds of design proofs are included in your quote. Upon final proof approval, we will assign your project a delivery date. An approved final proof is required before we begin production.

Production

We print, finish, and package your project. We will keep you informed on progress and send you a note to arrange pickup when your project is complete. Payment of your remaining balance is due upon pickup.

Timelines

Timelines vary based on design scope, quantity, and availability of materials. We will provide a time estimate when we speak about your project. We will let you know if any requirements of your job, such as extra finishing or special-order materials, will extend the timeline.

Business Cards and Stationery

First proof within 1 week. Production within 2 weeks of final proof approval. *Usually about 4 weeks total.*

Invitations and Broadside Posters

First proof within 2 weeks. Production within 3 weeks of final proof approval. *Usually about 8 weeks total.*

Rush Timelines

Subject to our availability, speedier timelines may be possible. We will work with you to establish a timeline based on your desired delivery date and project specs. The fee for rush service is 40% of job cost plus expedited shipping for materials if necessary.

Please note that due to our 19th-century process, turnarounds within just a few days are not possible. We will do everything we can to accommodate a rush, but limitations exist. We are happy to advise when another printing method might be more suitable and provide recommendations.

Additional Services

Env. Digital Addressing	\$150/size.
Rounded Corners	\$1/piece.
Env. Lining	\$2.50 each.
Paper Samples	\$10 each.
Color Samples	\$75 each.
Rush Printing Plate	\$60.



Bowne & Co. are 19th-century letterpress printers at the South Street Seaport Museum.